

## **GUIDELINES FOR CRIMINAL READING**

### **The following appearances should be credited as part of Criminal Reading:**

1. District / Supreme Court trials - 5 days minimum in either jurisdiction.
2. Committal proceedings - 3 days maximum.
3. Court of criminal appeal - 3 days maximum.
4. District Court all grounds appeal - 3 days maximum.
5. District / Supreme Court sentences - 3 days maximum.
6. Defended matters in Local and Children's Courts - 3 days maximum.
7. Contested matters in any other Court - 3 days maximum
8. Special leave applications - 3 days maximum.
9. Preparation of matters which proceed to trial - 3 days maximum.

### **Appearances that should not be credited are:**

1. undefended matters in Local / Children's Courts
2. Mentions in Courts at any level.
3. District Court severity appeals
4. District Court / Supreme Court call overs
5. Disciplinary Proceedings (see Civil Reading)
6. Coronial Inquiries (See Civil Reading)
7. Statutory Authorities [ICAC, PIC] (See Civil Reading)

## **GUIDELINES FOR CIVIL READING**

1. At least five days of trials in the Supreme Court, District Court, Federal Court, Family Court, Land and Environment Court (before a judge), Compensation Court, Dust Diseases Tribunal, or Industrial Relations Commission in court session.
2. Subject to 3, interlocutory application involving matters of practice and procedure do not count towards satisfying civil reading requirements.
3. A substantive opposed interlocutory application counts as if it were a trial. This would include, for example, injunctions, Mareva orders, extensions of time.
4. Preparation of matters which proceed to hearing
5. Participation at hearings in any of the following court for up to three days' civil reading any one matter:
  - (i) appellate, including applications for leave or special leave to appeal but not including matters of practice and procedure;
  - (ii) any disciplinary tribunal;
  - (iii) any other tribunal where proceedings are adversary: e.g. Administrative Appeals Tribunal, Commercial Tribunal, Trade Practices Tribunal;
  - (iv) arbitrations (not mediations);
  - (v) coronial inquiries;
  - (vi) other statutory inquiries or hearings, e.g. ICAC, PIC, Royal Commissions, planning enquiries, ASIC banning order hearings.